

BUREAU OF RECLAMATION
INTERAGENCY AGREEMENT CLOSEOUT CHECKLIST
ACQUISITION OPERATIONS GROUP, D-7810

Interagency Agreement No.:		Servicing Agency:	
Requesting Office Mail Code:		Project Officer:	
Project Title:		Final Agreement Total, as modified:	
Performance Period:		Date of Final Payment:	
Project Code:	Retention Code:	Date of Last Modification:	
Retention Period of Records:		Date Archived:	

Indicate Completion with a Check or N/A	INTERAGENCY AGREEMENT CLOSEOUT STATUS		
	All of the interested parties concur that the agreement is complete and ready for closeout		
		CONTACT NAME	DATE
	Servicing Agency		
	Reclamation Project Official		
	Finance & Accounting Services		
	Property & Office Services		
	Performance Period:	The performance period will not be extended.	
	Advance Payment:	All residual funds from advance payments have been returned.	
	Unexpended Funds:	All remaining, unexpended funds have been deobligated.	
	Financial Records:	FFS records show no outstanding obligations or accruals, and that all OPAC payments of allowable/allocable costs have been entered into FFS.	
	Property:	The disposition of purchased or Reclamation-owned property required in the agreement is complete.	
	Official Acquisition Files:	All required official documents are filed in the agreement folders? (e.g. Requisition, Economy Act Determination & Findings, Executed Agreement, Modifications, Official Correspondence, Records of OPAC Payments)	

Completed By	Title	Date
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Reviewed By	Title	Date
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